



**Irish Decontamination Institute
Annual Conference
2018**

**“Decontamination – It ain’t what you
do, it’s the way that you do it!”**

**Red Cow Moran Hotel
Dublin
8th & 9th November 2018**

**Exhibitor
Registration
Information**

IDI CONFERENCE 2018

Section A: Exhibitors Registration Information

This document provides details to exhibit at the 2018 IDI Conference, to be held in the Red Cow Moran Hotel, Dublin on Friday 9th Nov 2018. If you are interested in exhibiting at the 2018 IDI Conference, please read this document carefully and return the accompanying registration form before the closing date.

Confirmation of your exhibition stand will only be confirmed (by acknowledgement of receipt) when the registration form together with full payment has been received by the IDI.

If you have any queries regarding the details of this book contract, please do not hesitate to contact –

hannah.mcmahon@deconidi.ie

I thank you for your continued participation in the IDI Conference and look forward to meeting you in November.

Tony Mc loughlin

Tony Mc Loughlin
IDI Chairperson

Section B: Registration Booking

In order for confirmation of your registration for the 2018 IDI Conference, please read the points below:

1. Exhibition stand costs **€900**
2. An exhibition stand can only be confirmed with receipt of full payment. Payment should be made to the IDI by bank transfer or by cheque:

Bank Details: Irish Decontamination Institute
Bank of Ireland
IBAN: IE94BOFI90003339743055
BIC: BOFIE2D

Cheque Payable to: Irish Decontamination Institute
Post to: Patricia Doheny
Ballyragget
Co Kilkenny

Registration with full payment entitles;

1. Free access for **four registered exhibitors** to all venues and events (lecture hall, lunch, refreshments etc.) organised by the IDI. Additional exhibitors must register with the IDI organising committee prior to the conference registration deadline. Any unregistered exhibitors may be refused entry to the conference or may be charged the full rate on the spot with limited access to events and venues. Any number of extra exhibitors can register for the conference as delegates via the delegate registration form.
2. A full conference pack with programme, badges, lunch tickets, and accessories will be provided to each exhibition stand on the first day of the conference. Additional registered exhibitors will receive an official delegate registration pack.
3. A list of all delegates attending the 2018 IDI Conference will be provided to each company exhibiting on request.

IDI Conference 2018

The location of exhibitors will be by choice on a **first come** (return of registration with full payment) **first serve basis**. It is advisable to book early to guarantee an exhibition space.

Only fully paid exhibitors will be granted an exhibition stand.

Payment must be received by the IDI before the closing date issued on the registration form. Payment (in part or full) will not be accepted as confirmation of a stand and will not be accepted on the day.

The decision of the IDI Conference organising Committee is final.

All exhibitors should be present at their stands at the delegate exhibition viewing times. This will be stated in the programme issued in the exhibition pack upon registration on the day.

All exhibitors are responsible for the security and safety of items/equipment at their own exhibition stand at all times.

Closing date for exhibition registration (including payment) for the 2018 IDI Conference is 26th Oct 2018.

After the official closing date for exhibition registration, refunds will not be issued for cancellations made to the IDI.

If you have any queries on any of the points above, please contact Hannah McMahon as the main contact point for all Exhibitors.

Main Contact - Hannah Mc Mahon
 IDI Vice Chairperson
 hannah.mcmahon@deconidi.ie

Tony Mc Loughlin
IDI Chairperson
tony.mcloughlin@deconidi.ie

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