



Conference 2007

*Grand Hotel, Malahide, Co. Dublin
2nd & 3rd November 2007*

Exhibitor Booking & Registration Form

IASSM CONFERENCE 2007

Section A: Exhibitors Booking Information

This document provides details of our invitation to you to exhibit at the 2007 IASSM Conference, to be held in the Grand Hotel Malahide on Friday 2nd November and Saturday 3rd November 2007. If you are interested in exhibiting at the 2007 IASSM Conference, please complete the enclosed booking form and return it with full payment to the name provided on the booking form before the closing date.

Confirmation of your exhibition stand will only be confirmed (by acknowledgement of receipt) when the enclosed booking form together with full payment has been received by the IASSM.

If you have any queries regarding the details of this book contract, please do not hesitate to contact Shelia Sheahan or Niall Creggy

I thank you for your continued participation in the IASSM Conference and look forward to meeting you in Malahide in November.

Sheila Sheahan

Sheila Sheahan
IASSM Chairperson
Chairperson of 2007 IASSM Conference

Niall Creggy

Niall Creggy
IASSM Vice Chairperson

Section B: Registration Booking

In order for confirmation of your registration for the 2007 IASSM Conference, please read the 10 points below:

1. Each exhibition stand costs €1,000. An exhibition stand can only be confirmed with receipt of full payment. Payment should be made payable to the IASSM (cheque only) and sent to:

Patricia Doheny
IASSM Treasurer,
CSSD,
St. Luke's Hospital,
Kilcreene,
Kilkenny
Tel: 056 7785404

Registration with full payment entitles

- a) Free access for two registered exhibitors to all venues and events (lecture hall, evening dinner and disco, etc.) organised by the IASSM on 2nd and 3rd November 2007. Additional exhibitors must register with the IASSM organising committee prior to the conference registration deadline. A reduced charge of €75 per extra exhibitor is required. Any unregistered exhibitors may be refused entry to the conference or may be charged the full rate on the spot with limited access to events and venues. Any number of extra exhibitors can register for the conference.
- b) A full conference pack with programme, badges, meal tickets, and accessories will be provided to each exhibition stand on the first day of the conference. Additional registered exhibitors will receive an official delegate registration pack.
- c) A list of all delegates attending the 2007 IASSM Conference will be provided to each company exhibiting.
- d) Opportunity to become Associate members of the IASSM as a registered IASSM Conference Exhibitor with reduced rate of €25.
- e) Exhibition stand with two chairs, a power source (if required). Additional requests should be made to the IASSM Committee prior to the conference date so it can be provided. Limited space is provided around each stand for equipment, etc.
- f) The two registered exhibitors will be entitled to the following meals:

<i>2nd November</i>	<i>3rd November</i>
Lunch	Tea/coffee
Tea/coffee	Packed lunch
Evening dinner & disco	

Additional extra exhibitors registered before the closing date will also be entitled to the meals above.

2. There are 3 main exhibition viewing rooms - Gutenberg, Eddision, and the Marconi suite. The location of exhibitors in each room will be by choice on a first come (return of registration with full payment) first serve basis. It is advisable to book early to guarantee an exhibition stand in the room of your choice.
3. Only fully paid exhibitors will be granted an exhibition stand.

IASSM Conference 2007

4. Payment must be received by the IASSM before the closing date issued on the registration form. Payment (in part or full) will not be accepted as confirmation of a stand and will not be accepted on the day.
5. The decision of the IASSM Conference organising Committee is final.
6. All exhibitors should ensure that they are set up before the opening of the Conference on Friday 2nd November 2007. If you wish to set up on Thursday 1st November 2007, please contact the IASSM Committee member for details.
7. All exhibitors should be present at their stands at the delegate exhibition viewing times. This will be stated in the programme issued in the exhibition pack upon registration on the day.
8. All exhibitors must sign in at the IASSM Conference Exhibition Registration desk on the first day of exhibition.

Your contact IASSM Conference member on each day will be issued in the programme.
9. All exhibitors are responsible for the security and safety of items/equipment at their own exhibition stand at all times.
10. Closing date for exhibition registration (including payment) for the 2007 IASSM Conference is 30th September 2007. Closing date for registration (including payment) of extra exhibitors is 30th September 2007.
11. After the official closing date for exhibition registration, refunds will not be issued for cancellations made to the IASSM.

If you have any queries on any of the points above, please contact the IASSM Committee Conference member:

Joy Markey
IASSM Exhibitor Co-ordinator
Dublin Dental School and Teaching Hospital
Lincoln Place,
Dublin 2
Tel: 01 6127339

Grand Hotel, Malahide, Dublin on 2nd/3rd November 2007



IASSM 2007 CONFERENCE EXHIBITION BOOKING FORM

Please complete each section and return with full payment (payable to the IASSM) to:

Patricia Doheny,
IASSM Conference Treasurer,
St. Luke's Hospital,
Kilcreene,
Co. Kilkeeny

Company Name:

Company Address: _____

Telephone: _____

Email address: _____

Fax: _____

***Name of two registered exhibitors:** _____

*** names provided will be the 2 registered exhibitors.**

Additional Exhibitors: _____ **None**

Signed: _____

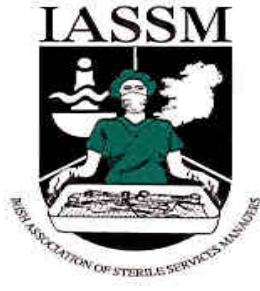
Date: _____

IASSM OFFICIAL REGISTRATION SECTION

Date received: _____

Signed: _____

Full payment received: _____



*From: Shelia Sheahan
IASSM Chairperson*

Re: Invitation to Exhibit

Date: 10th June 2007

Invitation to Exhibit at the 2007 IASSM Conference

Dear ,

Let me start by thanking you for your participation in the 2006 IASSM Conference which was a great success. The 2006 IASSM Conference had the largest ever attendance at an IASSM event, and we hope that the 2007 IASSM Conference will be even bigger and better.

It is my pleasure to be able to offer your company the opportunity to exhibit at the 2007 IASSM Conference, in the Grand Hotel, Malahide, Dublin on the 2nd and 3rd November 2007. I enclose details of the package available for you at this year's conference. Further details will become available once you have registered for this years event.

We look forward to your participation in the 2007 IASSM Conference.

Shelia Sheahan
Shelia Sheahan
IASSM Chairperson

Niall Creggy
Niall Creggy
IASSM Vice Chairperson